

Record of Officer's Decision

The Openness of Local Government Bodies Regulations 2014 and the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Date of Decision:	07/07/2026
Decision Maker (Officer):	Deputy Chief Executive and Corporate Director for Place & Wellbeing / or Corporate Director Operations and Delivery.
Authority for Delegated Decision (Cabinet/Committee Decision or Scheme of Delegation – provide reference):	Part 3, Schedule 3 – Responsibility for Executive Functions delegated to Officers paragraph 4.3 (1) – the Corporate Director has delegated authority to discharge executive functions within their respective service areas (Part 3.38). All delegations are subject to consultation where considered appropriate in the circumstances (paragraph 4.3 (4(ii) – Part 3.39). 4.4.1(1) All Corporate Directors have the authority to incur expenditure (with the exception of external legal resources) in accordance with the Budget and Policy Framework, Financial Procedure Rules and Procurement Procedure Rules Cabinet, 20th December 2024 (Minute 99 refers) – link Cabinet, 17th March 2025 (Minute 149 refers) - link Executive Decision of the Portfolio Holder for Economic Growth, Regeneration and Tourism dated 5th August 2025 - link Cabinet, 20th March 2026 - link
Identify which Portfolio Holder(s)/Committee Chairman consulted?	Cllr Ivan Henderson, Deputy Leader of the Council and Portfolio Holder for Economic Growth, Regeneration and Tourism; Cllr Mick Barry, Portfolio Holder for Leisure & Public Realm
Ward Member(s) consulted?	N/A
Is it a Key Decision?	No
Is it subject to call-in?	No
Decision Made:	To approve a variation to the existing Bloom Work Order (Project_7324) with Adams & Sutherland Ltd for the

	Ten_09 Jaywick Sands Public Open Spaces project, reflecting the approved increase in project budget and expanded scope of works, and to approve an increase in consultant fees of £70,662 for services up to and including RIBA Stage 3.
Reason for Decision (if a report was produced to support the Decision, refer to or attach it):	On 20 December 2024, Cabinet accepted the Community Regeneration Partnership funding and commenced delivery of the Ten_09 Jaywick Sands Public Open Spaces project. Subsequent Cabinet decisions increased the overall project budget and approved the development of a revised programme of projects. The original appointment of Adams & Sutherland Ltd was based on a £1.7m construction budget and a programme of eight public open space projects. Since appointment, Cabinet-approved changes to the project budget and scope have significantly increased the scale and complexity of the programme. The current programme comprises twelve projects, including Brooklands Road, Bay Walk, Enterprise Centre and Dig4Jaywick improvements, vacant plot activation projects and expanded proposals at Crossways Park and St Christophers Green following approval of the revised Ten_09 programme and associated budget increase. As the project has developed through feasibility, consultation and design stages, substantially more work has been required including additional stakeholder engagement, highways and engineering input, multi-site design development and coordination across a significantly larger programme of projects. This decision enables completion of the current design stage and provides developed proposals to inform future delivery decisions.
Highlight any associated risks/finance/legal/equality considerations:	Funding has been secured through the Community Regeneration Partnership and allocated to the project through Cabinet decisions, including the additional allocation of funding approved through the March Cabinet Report (Link). The increased fee will be funded from the approved Ten_09 Jaywick Sands Public Open Spaces budget.

	If the Council does not approve the variation, completion of the current design stage may be delayed, impacting programme delivery and increasing the risk of not achieving agreed outputs and outcomes within the required funding timescales. Retaining the existing consultant team ensures continuity, avoids duplication of work already undertaken and represents the most efficient approach to completing the design phase.	
NEW : Details of Local Government Reorganisation and/or Devolution considerations	The proposed fee variation relates to the continuation of consultant design services for an existing approved project and is not expected to have any direct implications arising from Local Government Reorganisation or Devolution. The wider project will continue to deliver improvements to public realm and community assets within Jaywick Sands.	
Details of any Alternative Options Considered and rejected (together with reasons):	Option 1 – Do not approve the fee increase Rejected as the current project scope substantially exceeds the original appointment. This would create risks to programme delivery and completion of the current design stage, potentially impacting delivery of the wider project. Option 2 – Re-procure consultant services Rejected as this would delay the programme, increase costs and result in the loss of project knowledge developed through the feasibility, consultation and design process undertaken to date.	
Details of any declarations of interest (by Portfolio Holder/Committee Chairman who was consulted by the officer, which related to the decision) If relevant, a note of the dispensation granted by the Monitoring Officer:	N/A	
Reason Decision, or supporting Report, is not published:	☒	Not applicable – Decision to be published
	If Report is not to be published – tick one of the following boxes:	
	☐	The report supporting the Decision contains confidential information

<i>Tick one or more of the specific exemptions,</i> <u>and</u> <i>Give more information in the final box with regards to why the exemption applies and outweighs the public interest test (which is in favour of disclosure).</i>		The Report supporting the Decision falls within an exemption pursuant to Schedule 12A of the Local Government Act 1972 Information:
		• Relates to an individual
		• Likely to reveal the identity of an individual
		• Relating to financial or business affairs of a person or organisation
		• Relates to a claim for legal professional privilege in legal proceedings
		• Reveals that the Council proposes to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or to make an order or direction under any enactment
		• Relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
<u>And</u> is exempt if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information Reasons: [insert]		

Officers

Signed: [confirmed via email]

Title: Deputy Chief Executive and Corporate Director for Place & Wellbeing

In consultation with:

Signed: [confirmed via email]

Portfolio Holder For Economic Growth, Regeneration and Tourism

Signed: [confirmed via email]

Portfolio Holder For Economic Growth, Regeneration and Tourism

Dated: 7/7/26